

OFFICE OF THE DIRECTOR: TALENT SOURCING & HR ADMINISTRATION

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Walter Sisulu University (WSU) is a comprehensive University offering a wide range of academic disciplines and careers. It is strategically located across four Campuses in the Eastern Cape, spanning both rural and urban regions : Mthatha, Butterworth, Buffalo City and Queenstown.

WSU arises through the merger in July 2005, of the former Border Technikon, Eastern Cape Technikon and University of Transkei.

The following 5 year PERFORMANCE BASED CONTRACT positions exist at NELSON MANDELA DRIVE MTHATHA CAMPUS ,and is accountable to the Vice Chancellor.

CHIEF FINANCIAL OFFICER

- Minimum Qualifications/Experience :CA(SA),CIMA,ACCA and at least 10 years working experience at a senior strategic level in a leadership role.
- Key Performance Areas:- To contribute substantially to the strategic management , leadership and the decision making of the University. To provide Council , Sub-Committees of Council and Senior Management with sound guidance and advice on financial matters. Build sound relationships with stakeholders both internal and external e.g. bankers , DoHET, donors. Ensure that financial reporting is in line with the requirement of Council and the DoHET. Ensure sound financial management practices and good corporate governance. Team building and leadership. Assist the VC/CEO with strategic decision making and leadership. Financial management of major projects from inception to completion. Evaluating and reporting on the University's financial performance including capital expenditure, treasury and working capital . Overall strategic and functional management of the full credit control responsibilities. Management of monthly reporting ,including year -end requirements .Budgetary and cost control. Management and control of the Finance department staff and its responsibilities. Managing the budgetary process and general finances. Ensuring statutory compliance , corporate governance and internal controls . Financial reporting as per IFRS and SA GAAP. Setting high but sustainable benchmarks . Ensuring overall financial control for the University . Change management in a transparent and humane manner. Reorganisation of the finance department from a decentralised to a

centralised model. Liaison with various stakeholders , both internal and external .

- Skills Requirements/Competences :-Advanced knowledge in financial reporting using IFRS and SA GAAP –Large integrated systems experience in a complex environment .Sound knowledge on internal controls and corporate governance . Auditing experience (internal or external) desirable but not essential . Project management experience in a transforming environment will be an added advantage . Experience at a senior level in a higher education environment will be a strong recommendation. Ability to build relationships with the Council , senior management , external stakeholders and the University community generally. Ability to work under pressure and meet tight deadlines . Advanced knowledge of IFRS, SA GAAP-Higher Education Act and relevant taxation legislation. Computer literacy in MS Office and ITS (desirable but not essential).

EXECUTIVE DIRECTOR: Student Affairs

- Minimum Qualifications : Masters degree, higher qualifications will be an added advantage.
- Key Performance Areas :- General management and supervision of all student life and leisure. Management of residences, personnel. Manage student wellness and welfare. Manage student catering and student regulations and discipline. Manage and give leadership to all staff in the Division .Management of the budget of student affairs.
- Skills Requirement/Competences:- The successful candidate must have extensive experience within a University environment. Must have dealt with students and must have experience with student life and leisure. Must be mature with solid people management skills with the ability to inspire and lead staff and students. Must have high commitment which includes hands-on management with preparedness for all hours' involvement . Must have a working knowledge of Financial Management and Budgeting . Must have conflict management skills .Have a working knowledge of Labour Relations.

In addition to advert details for contact and address, the fax number is : 0867541349