

MTHATHA CAMPUS

# FACULTY OF ECONOMIC AND FINANCIAL SCIENCES



PROSPECTUS 2026

**WSU**  
Walter Sisulu University  
In pursuit of excellence

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## 1. HOW TO USE THIS PROSPECTUS

Note: this prospectus contains material and information applicable to the whole Faculty.

It does not, however, contain detailed information and specific requirements applicable to programmes that are offered by the faculty. These can be found in the Department handbooks.

This prospectus should be read in conjunction with the General Prospectus, which includes the University's General Rules & Regulations, which is a valuable source of information and the relevant Department handbooks.

Students are encouraged to contact the Academic Heads of the relevant Department if they are unsure of a rule or an interpretation.

### *Disclaimer*

*Although the information contained in this prospectus has been compiled as accurately as possible, WSU accepts no responsibility for any errors or omissions. WSU reserves the right to make any necessary alterations to this prospectus as and when the need may arise. This prospectus is published for the 2023 academic year.*

### **The offering of programmes and/or courses is not guaranteed.**

Students should note that the offering of programmes and/or courses as described in this prospectus is not guaranteed and may be subject to change. The offering of programmes and/or courses is dependent on viable student enrolment numbers being met (as determined by HOD) and physical and human resources being available.

## 2. WELCOME BY THE EXECUTIVE DEAN OF THE FACULTY



Prof M Panicker FCMA, CGMA  
Executive Dean  
Faculty of Economic & Financial  
Sciences

*I am pleased to welcome you to the Faculty of Economic and Financial Sciences at Walter Sisulu University, Zamukulungisa site. Our four departments—Accounting Sciences, Auditing, Management Accounting & Finance, and Business Management & Economics work together to realise our vision of "An impactful, technology-infused African University."*

*We are committed to ethical, innovative, and entrepreneurial teaching that prepares future-ready graduates to meet society's evolving needs.*

The Faculty of Economic and Financial Sciences offers a diverse range of qualifications, including diplomas, degrees, advanced diplomas, honours, and master's programmes. Among these is the SAICA-accredited Bachelor of Commerce in Accounting Sciences, delivered by a dedicated team of highly qualified professional academics.

From 2026, the Department of Accounting Sciences will introduce the Postgraduate Diploma in Accounting (PGDA) and the Honours in Accounting. The PGDA marks a significant milestone for our faculty, enabling students to complete the full academic pathway toward qualifying as Chartered Accountants (SA). In addition, the Advanced Diploma in Internal Auditing and the Postgraduate Diploma in Management Accounting are currently under SAQA registration, with anticipated offerings from 2027. The MCom, with extended fields such as Accounting, will commence in 2026, alongside the launch of our PhD in Commerce—firmly positioning the faculty as a comprehensive provider of economic and financial sciences qualifications.

We remain committed to supporting our students through personalised mentorship and a learning environment that encourages academic excellence and professional growth. Our approach integrates innovative teaching, impactful research, and meaningful community engagement in collaboration with partners across various sectors.

The faculty is home to a dynamic community of scholars, including six NRF-rated researchers, with strong publication records in accredited journals and contributions to national textbooks. Our research capacity is strengthened by 12 Post-Doctoral Fellows and 38 Research Associates. Through their work, the faculty actively generates new knowledge that empowers future professionals and entrepreneurs, particularly from rural and developing communities.

We continue to lead in technology-infused teaching and are responsive to evolving market demands. Our students benefit from exposure to emerging technologies, modern teaching methods, and a supportive environment that equips them with the skills needed to thrive in an increasingly complex world. This holistic preparation encourages readiness for advanced study, rigorous research, and long-term career success.

Above all, we warmly welcome prospective students to join us on this transformative academic journey—one grounded in professionalism, integrity, ethics, accountability, excellence, and Ubuntu. We wish you every success in your studies and future endeavours.

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114.	O MATARIRANO	PROF	Associate Professor	N/A	<a href="mailto:omatarirano@wsu.ac.za">omatarirano@wsu.ac.za</a>	Block F - 25
115.	YS HOSU	DR	Senior Lecturer	N/A	<a href="mailto:yhosu@wsu.ac.za">yhosu@wsu.ac.za</a>	Block F - 31
116.	H SHAVA	DR	Senior Lecturer	N/A	<a href="mailto:hshava@wsu.ac.za">hshava@wsu.ac.za</a>	Block F - 38
117.	M MAGOCHA	DR	Senior Lecturer	N/A	<a href="mailto:mmagocha@wsu.ac.za">mmagocha@wsu.ac.za</a>	Block F - 24
118.	D DUBIHLLELA	DR	Senior Lecturer	N/A	<a href="mailto:ddubihlela@wsu.ac.za">ddubihlela@wsu.ac.za</a>	Block F - 54
119.	I MBUKANMA	DR	Senior Lecturer	N/A	<a href="mailto:imbukanma@wsu.ac.za">imbukanma@wsu.ac.za</a>	Block F - 23
120.	M MAPURANGA	DR	Senior Lecturer	N/A	<a href="mailto:mmapuranga@wsu.ac.za">mmapuranga@wsu.ac.za</a>	Block F - 17
121.	VACANT		Senior Lecturer	N/A	<a href="#">Vacant</a>	Vacant
122.	N XHOLO	MS	Lecturer	N/A	<a href="mailto:nxholo@wsu.ac.za">nxholo@wsu.ac.za</a>	Block F - 22
123.	S TAKENTSI	DR	Lecturer	N/A	<a href="mailto:stakentsi@wsu.ac.za">stakentsi@wsu.ac.za</a>	Block F - 43
124.	P SENZANGAKHONA	MR	Lecturer	N/A	<a href="mailto:psenzangakhona@wsu.ac.za">psenzangakhona@wsu.ac.za</a>	Block F - 27
125.	F CONWAY	MRS	Lecturer	N/A	<a href="mailto:conway@wsu.ac.za">conway@wsu.ac.za</a>	Block F - 26
126.	VACANT		Lecturer	N/A		Block F - 04
127.	MB MPOMPOSHE	MR	Lecturer	N/A	<a href="mailto:mmpomposhe@wsu.ac.za">mmpomposhe@wsu.ac.za</a>	Block F - 28
128.	VL SITHOLE	MR	Lecturer	N/A	<a href="mailto:vlsithole@wsu.ac.za">vlsithole@wsu.ac.za</a>	Block F - 84
129.	MF MBENENGE	MR	Lecturer	N/A	<a href="mailto:mmbenenge@wsu.ac.za">mmbenenge@wsu.ac.za</a>	Block F - 32
130.	C MBALEKI	MR	Lecturer	N/A	<a href="mailto:cmbaleki@wsu.ac.za">cmbaleki@wsu.ac.za</a>	Block F - 21

131.	L MLOBOTI	MS	Lecturer	N/A	<a href="mailto:lmloboti@wsu.ac.za">lmloboti@wsu.ac.za</a>	Block F - 30
132.	A NODO	MS	Lecturer	N/A	<a href="mailto:anodo@wsu.ac.za">anodo@wsu.ac.za</a>	Block F - 26
133.	T NTOBELA	MS	Lecturer	N/A	<a href="mailto:ntobel@wsu.ac.za">ntobel@wsu.ac.za</a>	Block F - 25
134.	L GWABENI	MR	Laboratory Technician	N/A	<a href="mailto:lgwabeni@wsu.ac.za">lgwabeni@wsu.ac.za</a>	Block F - 33
135.	I CASELA	MS	Administrator	N/A	<a href="mailto:icasela@wsu.ac.za">icasela@wsu.ac.za</a>	Block F - 85

Centre for Entrepreneurship and Rapid Incubator (CfERI)						
	Name	Title	Position	Contact No.	Email	Office No.
136.	N. NOTA	MRS	Centre Manager	0737668132	<a href="mailto:nnota@wsu.ac.za">nnota@wsu.ac.za</a>	CfERI Centre
137.	S. R. MALINDISA	MR	Business development officer	0725208422	<a href="mailto:smalindisa@wsu.ac.za">smalindisa@wsu.ac.za</a>	CfERI Centre
138.	B. NODADA	MS	Senior Administrator	0769349980	<a href="mailto:bnodada@wsu.ac.za">bnodada@wsu.ac.za</a>	CfERI Centre
139.	S. MADUNA	MS	Centre Administrator	0731054943	<a href="mailto:smaduna@wsu.ac.za">smaduna@wsu.ac.za</a>	CfERI Centre
140.	E. NDAMASE	MS	Innovation Champion	0798505655	<a href="mailto:endamase@wsu.ac.za">endamase@wsu.ac.za</a>	CfERI Centre
141.	A. MFEKETO	MS	Innovation Champion	0781404981	<a href="mailto:amfeketo@wsu.ac.za">amfeketo@wsu.ac.za</a>	CfERI Centre
142.	M. KWEZA	MR	Innovation Champion	0813831770	<a href="mailto:mkweza@wsu.ac.za">mkweza@wsu.ac.za</a>	CfERI Centre
143.	S. BEKWA	MR	Innovation Champion	0794372126	<a href="mailto:Sbekwa@wsu.ac.za">Sbekwa@wsu.ac.za</a>	CfERI Centre
144.	A. NDAMASE	MR	Innovation Champion	0797644648	<a href="mailto:andamase@wsu.ac.za">andamase@wsu.ac.za</a>	CfERI Centre
145.	N. KABANE	MS	Innovation Champion	0739082869	<a href="mailto:nkabane@wsu.ac.za">nkabane@wsu.ac.za</a>	CfERI Centre

**Note:** Staff in the various programmes are listed under the relevant department's section of the prospectus

## 4. FACULTY OVERVIEW

The faculty is situated at the Zamukulungisa Campus in Mthatha and comprises four departments: the Department of Accounting Sciences, the Department of Auditing, the Department of Management Accounting & Finance, and the Department of Business Management & Economics. The projected student enrollment for 2025 is approximately 3,000.

The faculty offers a range of programmes, including five bachelor's degrees, three diploma programmes with one extended offering, two honours degrees, and one master's degree. Notably, the Bachelor of Accounting Science is an accredited programme by the South African Institute of Chartered Accountants (SAICA), catering to students interested in pursuing the Chartered Accountancy route.

### **VISION, MISSION AND VALUES**

#### **4.1.1 VISION**

We aspire to be responsive and impactful incubators of world-class professionals and entrepreneurs.

#### **4.1.2 MISSION**

To produce a new generation of highly skilled and agile graduates, groomed to address complex societal challenges using technology-infused scholarly practices.

#### **4.1.3 VALUES**

In all our learning and teaching, research, and community engagement endeavours, we demonstrate and uphold the highest standards of:

- Professionalism
- Integrity
- Ethics
- Accountability
- Excellence
- Ubuntu

## 4.1. GOALS OF THE FACULTY

The goals of the Faculty of Economic and Financial Sciences are to:

- Promote academic excellence through technology-infused innovative teaching & learning.
- Increase research capacity for quality and impactful research and accelerate research outputs.
- Improve socio-economic conditions through community engagement and collaboration.

## 4.2. FACULTY-STUDENT SOCIETIES AND THEIR ROLES

Student societies play an important role in the faculty by bringing together students with similar interests to engage in activities promoted by the society. These societies provide students with exciting and unique opportunities to interact with one another, academics, and industry experts, keeping them aware of developments and potential possibilities in their field. The student societies are formed according to the disciplines offered by the faculty.

1. Department of Accounting: Society of Accounting Students (SAS)
2. Department of Economic and Business Science: Economic and Business Students' Society

More information on societies, SRC, and student's life can be obtained using the link below:

<https://www.wsu.ac.za/index.php/en/student-life>

### 4.3 STUDENT GRADUATE ATTRIBUTES

Graduate attributes describe the personal, academic, and professional qualities, applied knowledge and skills that WSU values. (Refer to Curriculum Policy).

The WSU Graduate Attributes aim at aligning the curriculum and student development with the South African Qualifications Authority's (SAQA) critical cross-field outcomes, which include but are not limited to:

- Critical problems and Problem-Solving: We focus on cultivating critical thinking abilities to enable graduates to analyse complex situations, identify problems, and develop innovative solutions.
- Adaptability and Resilience: Our curriculum emphasises the development of adaptability and resilience skills, enabling graduates to navigate dynamic work environments and handle challenges effectively.
- Effective Communication: Effective communication skills, including verbal, written, and digital communication, are integral to our programmes, enabling graduates to express ideas clearly and collaborate across diverse platforms.
- Teamwork and Collaboration: Collaborative skills are emphasised to ensure graduates can work harmoniously in multidisciplinary teams, leveraging collective strengths to achieve common goals.
- Ethical and Social Responsibility: We instil a strong sense of ethical awareness and social responsibility in graduates, enabling them to contribute positively to society and make ethical decisions in their professional roles.
- Digital Literacy: Our programmes integrate digital literacy skills, ensuring graduates are proficient in utilising technology to enhance productivity and innovation.

All programmes within the faculty are designed to cover the above attributes at different levels of study.



## 5. ACADEMIC PROGRAMMES OFFERED IN THE FACULTY

### UNDERGRADUATE QUALIFICATIONS OFFERED IN THE FACULTY

Qualification Code	SAQA ID	Qualification Name	NQF Level	Credits	Duration Years	Delivery Site
W63001	114798	Diploma in Accountancy	6	360	3	MTH
W63002	101210	Diploma in Financial Information Systems	6	360	3	MTH
W63004	101212	Diploma in Internal Auditing	6	360	3	MTH
W63005	101212	Diploma in Internal Auditing (ECP)	6	360	4	MTH
W63008	78283	Bachelor of Accounting	7	360	3	MTH
W63009	114813	Bachelor of Accounting Science	7	480	4	MTH
W63010	80806	Bachelor of Commerce	7	360	3	MTH
W63011	112328	Bachelor of Commerce in Business Management	7	360	3	MTH
W63012	112323	Bachelor of Commerce in Economics	7	360	3	MTH

## ADVANCED DIPLOMA & POST-GRADUATE QUALIFICATIONS OFFERED IN THE FACULTY

Qualification Code	SAQA ID	Qualification Name	NQF Level	Credits	Duration Years	Delivery Site
W63006	101185	Advanced Diploma in Cost and Management Accounting	7	120	1	MTH
W63013	112328	Bachelor of Commerce Honours in Business Management	8	120	1	MTH
W63014	112324	Bachelor of Commerce Honours in Economics	8	120	1	MTH
W63017	124090	Bachelor of Commerce Honours in Accounting	8	120	1	MTH
W63016	124106	Post-Graduate Diploma in Accounting (PGDA)	8	120	1	MTH
W63015	80847	Master of Commerce (Accounting, Business Management & Economics)	9	180	1	MTH

## 6. DETAILS ON ACADEMIC PROGRAMMES CURRENTLY OFFERED

### **Comments on entry requirements**

- The minimum entry requirements do not necessarily guarantee admission to any qualifications offered by the university. Admission depends on the availability of space and the student's overall performance.
- Please refer to section 13 of this prospectus for the entry requirements for students who possess a Senior Certificate (SC) or a National Certificate (Vocational) NC(V), N4, N5 and N6 Certificate/National Diploma.
- A Higher or Advanced Certificate in a cognate field may be considered as an entry route into a diploma qualification.
- A 360-credit diploma in a cognate field may be considered as an entry route into a bachelor's degree qualification.
- Recognition of prior learning (RPL) may be considered an alternate qualification entry route.
- Applications from students with international school leaving results are considered in terms of:
  - HESA/Institutional guideline document, "Exemption Requirements: Foreign School Qualifications" Institutional equivalence reference document
  - (Where required) submission of international qualification to SAQA for benchmarking in terms of HEQC.

## APS table

NSC Levels	Percentage	APS	Status of achievement
7	90 - 100%	7	Outstanding achievement
7	80 - 90%	7	Outstanding achievement
6	70 - 79%	6	Meritorious achievement
5	60 - 69%	5	Substantial achievement
4	50 - 59%	4	Moderate achievement
3	40 - 49%	3	Adequate achievement
2	30 - 39%	2	Elementary achievement
1	0 - 29%	2	Not achieved - Fail

UNDERGRADUATE QUALIFICATIONS				
QUALIFICATION DETAILS	APS SCORES	SUBJECT-SPECIFIC REQUIREMENTS	PROGRAMME OVERVIEW	CAREER OPPORTUNITIES
<b>Diploma in Accountancy</b> <b>W63001</b>	21	<p>A National Senior Certificate (NSC) with a diploma or bachelor's endorsement and achievement in the subjects as follows:</p> <p>3 (40-49%) for English as a Home Language or First Additional Language.</p> <p>3 (40-49%) for Mathematics.</p> <p>3 (40-49%) in any two additional subjects</p>	<p>This qualification aims to provide graduates with the essential skills required to fulfil financial, taxation, auditing, and management accounting responsibilities within a finance team or independently. It serves as a solid foundation for pursuing further studies in accounting disciplines, such as the Accounting Technician qualification or becoming a Chartered Management Accountant. By acquiring this qualification, graduates will be equipped to perform various accounting functions and are prepared to advance their careers in the accounting field.</p>	<ul style="list-style-type: none"> <li>Junior accountants</li> <li>Junior tax practitioners</li> <li>Auditors,</li> <li>Junior management accountants, Bookkeepers</li> <li>Other entry-level accounting positions.</li> </ul>
<b>Diploma in Financial Information Systems</b> <b>W63002</b>	21	<p>A National Senior Certificate (NSC) with a diploma or bachelor's endorsement and achievement in the subjects as follows:</p> <p>3 (40-49%) for English as a Home Language or First Additional Language.</p> <p>3 (40-49%) for Mathematics.</p> <p>3 (40-49%) in any two additional subjects</p>	<p>The primary objective of this qualification is to equip graduates with the necessary competencies to engage in financial and information system activities, encompassing areas such as accounting, taxation, auditing, and management accounting. Graduates will possess the skills to work effectively in a finance team and independently. Furthermore, this qualification serves as a solid foundation for pursuing advanced studies in various accounting professions, including Accounting Technicians, Chartered Management Accountants, and more.</p>	<ul style="list-style-type: none"> <li>Junior accountants</li> <li>Junior tax practitioners</li> <li>Auditors,</li> <li>Junior management accountants, Bookkeepers</li> <li>Other entry-level accounting positions.</li> </ul>

UNDERGRADUATE QUALIFICATIONS				
QUALIFICATION DETAILS	APS SCORES	SUBJECT-SPECIFIC REQUIREMENTS	PROGRAMME OVERVIEW	CAREER OPPORTUNITIES
<b>Diploma in Internal Auditing</b> <b>W63004 &amp; W63005</b>	21  20	<p>A National Senior Certificate (NSC) with a diploma or bachelor's endorsement and achievement in the subjects as follows:</p> <p><b>Mainstream</b></p> <ul style="list-style-type: none"> <li>• 3 (40-49%) for English as a Home Language or First Additional Language.</li> <li>• 3 (40-49%) for Mathematics or Accounting, or 5 (60 -69%) for Mathematics Literacy</li> </ul> <p><b>Extended stream</b></p> <ul style="list-style-type: none"> <li>• 3 (40-49%) for English as a Home Language or First Additional Language.</li> <li>• 3 (40-49%) for Mathematics or Accounting, or 4 (50 -59%) for Mathematics Literacy.</li> </ul>	<p>This program equips graduates with the skills to perform financial and operational audit functions either within a team or independently. It serves as a foundational qualification for further studies in accounting and internal auditing. Graduates will have the expertise to assess financial records, contribute to organisational integrity, and pursue specialised certifications and career opportunities in the field.</p>	<ul style="list-style-type: none"> <li>• Junior internal auditors</li> <li>• Bookkeepers</li> <li>• Junior accountants and</li> <li>• Other entry-level accounting positions.</li> </ul>

UNDERGRADUATE QUALIFICATIONS				
QUALIFICATION DETAILS	APS SCORES	SUBJECT-SPECIFIC REQUIREMENTS	PROGRAMME OVERVIEW	CAREER OPPORTUNITIES
<b>Bachelor of Accounting</b> <b>W63008</b>	25	<p>A National Senior Certificate (NSC) with a bachelor's endorsement.</p> <ul style="list-style-type: none"> <li>• 4 (50-59%) for English as a Home Language or First Additional Language</li> <li>• 4 (50-59%) for Mathematics</li> </ul>	<p>The primary objective of this qualification is to adequately prepare and equip students with the essential financial, analytical, and managerial skills necessary for success in the fields of commerce and industry. By completing this program, students will develop a strong foundation in key areas, enabling them to navigate and excel in various professional settings. The program aims to cultivate the necessary competencies to make informed financial decisions, analyse data, and effectively manage resources within the dynamic and evolving landscape of commerce and industry.</p>	<ul style="list-style-type: none"> <li>• Accountant</li> <li>• Financial Manager</li> <li>• Tax Practitioner</li> <li>• Auditor</li> <li>• Business Consultant</li> </ul>
<b>Bachelor of Accounting Sciences</b> <b>W63009</b>	27	<p>A National Senior Certificate (NSC) with a bachelor's endorsement and achievement in the subjects as follows:</p> <ul style="list-style-type: none"> <li>• 5 (60-69%) for English as a Home Language or First Additional Language</li> <li>• 4 (50-59%) for Mathematics</li> </ul>	<p>The primary purpose of this qualification is to provide students with a comprehensive undergraduate education that serves as a solid foundation for pursuing further studies in the field of accounting, specifically the Chartered Accountant (CA) route. Graduates will be well-prepared to enter a CTA (Certificate in the Theory of Accounting) program, which is a necessary step towards achieving the designation of Chartered Accountant, CA (SA). Additionally, this qualification also prepares students to practice as Registered General Accountants, positioning them within the second tier of the proposed four-tier accounting structure in Southern Africa.</p>	<ul style="list-style-type: none"> <li>• Accountant</li> <li>• Financial Manager</li> <li>• Tax Practitioner</li> <li>• Auditor</li> <li>• Business Consultant</li> </ul>

UNDERGRADUATE QUALIFICATIONS				
QUALIFICATION DETAILS	APS SCORES	SUBJECT-SPECIFIC REQUIREMENTS	PROGRAMME OVERVIEW	CAREER OPPORTUNITIES
<b>Bachelor of Commerce</b> <b>W63010</b>	25	<p>A National Senior Certificate (NSC) with a bachelor's endorsement and achievement in the subjects as follows:</p> <ul style="list-style-type: none"> <li>• 4 (50-59%) for English as a Home Language or First Additional Language</li> <li>• 3 (40-49%) for Mathematics or 5 (60 - 69%) for Mathematics literacy</li> </ul>	<p>The objective of this program is to impart knowledge, insight, and understanding of the fundamental principles and practices in commerce-related subjects. It aims to equip candidates with the necessary competencies to make valuable contributions to the business world. The program strives to develop and nurture individuals who possess the skills and abilities to effectively fulfil the roles and responsibilities of business practitioners.</p>	<ul style="list-style-type: none"> <li>• Supervisors</li> <li>• First-Line Managers</li> <li>• Senior/Middle Managers</li> <li>• Branch Managers</li> <li>• Business Advisors</li> <li>• Business consultants</li> <li>• Entrepreneur</li> </ul>
<b>Bachelor of Commerce in Business Management</b> <b>W63011</b>	25	<p>A National Senior Certificate (NSC) with a bachelor's endorsement and achievement in the subjects as follows:</p> <ul style="list-style-type: none"> <li>• 4 (50-59%) for English as a Home Language or First Additional Language</li> <li>• 3 (40-49%) for Mathematics or 5 (60 - 69%) for Mathematics literacy</li> </ul>	<p>The purpose of this program is to empower students with the ability to think logically and critically, enabling them to make well-informed business decisions. Through the development of advanced problem-solving skills, students will gain the capacity to effectively tackle complex challenges. The program also emphasises the acquisition, organisation, analysis, evaluation, and presentation of information, with a particular focus on the growing significance of electronic-based activities in the modern business landscape.</p>	<ul style="list-style-type: none"> <li>• Supervisors</li> <li>• First-Line Managers</li> <li>• Senior/Middle Managers</li> <li>• Branch Managers</li> <li>• Business Advisors</li> <li>• Business consultants</li> <li>• Entrepreneur</li> </ul>

UNDERGRADUATE QUALIFICATIONS				
QUALIFICATION DETAILS	APS SCORES	SUBJECT SPECIFIC REQUIREMENTS	PROGRAMME OVERVIEW	CAREER OPPORTUNITIES
<b>Bachelor of Commerce in Economics</b> <b>W63012</b>	25	<p>A National Senior Certificate (NSC) with a bachelor's endorsement and achievement in the subjects as follows:</p> <ul style="list-style-type: none"> <li>• 4 (50-59%) for English as a Home Language or First Additional Language</li> <li>• 3 (40-49%) for Mathematics OR 6(70-79%) for Mathematics literacy.</li> </ul>	<p>The aim of this program is to impart knowledge, insight, and understanding of the principles and practices of micro- and macro-economic procedures within the field of economics. By equipping students with this knowledge, the program seeks to foster independent thinking and enhance critical evaluation skills. These skills will empower students to address the socioeconomic challenges of the 21st century in innovative and impactful ways.</p>	<ul style="list-style-type: none"> <li>• Economists</li> <li>• Analysts</li> <li>• Finance Managers</li> <li>• Entrepreneurs</li> <li>• Economic or Business Development Managers</li> </ul>

ADVANCED DIPLOMA & POST-GRADUATE QUALIFICATIONS				
QUALIFICATION DETAILS	MINIMUM ADMISSION REQUIREMENTS	PROGRAMME OVERVIEW	CAREER OPPORTUNITIES	
<b>Advanced Diploma in Cost and Management Accounting</b> <b>W63006</b>	NQF Level 6 qualification with 360 credits in a cognate discipline with an achievement of not less than 55% for the majors (Financial Accounting 3 and Cost and Management Accounting 3) and an average mark of 60% for the qualification.	This qualification provides students with the skills and knowledge to perform financial and management accounting functions. It can be used as a foundation for further studies in accounting or as an entry requirement for Post-Graduate Diplomas in Management Accounting.	<ul style="list-style-type: none"> <li>• Accountants</li> <li>• Management accountants</li> <li>• Bookkeepers</li> <li>• Other accounting positions.</li> </ul>	
<b>Bachelor of Commerce Honours in Business Management</b>	NQF Level 7 qualification in a cognate discipline with the achievement of not less than 60% for the majors and an average of 60% for the qualification.	This qualification equips students with the skills and knowledge they need to succeed in today's digital business world and prepares them for business, management, and consulting careers. It develops students' critical thinking and	<ul style="list-style-type: none"> <li>• Global Business Manager</li> <li>• Operations Manager</li> <li>• Financial Controller</li> </ul>	

ADVANCED DIPLOMA & POST-GRADUATE QUALIFICATIONS			
<b>W63013</b>		problem-solving skills and their ability to acquire, organise, analyse, evaluate, and present information.	<ul style="list-style-type: none"> <li>• Information Systems Manager</li> <li>• Investment Banker</li> <li>• Management Consultant</li> <li>• Private Equity Managers</li> <li>• Commercial Bankers</li> </ul>
<b>Bachelor of Commerce Honours in Economics</b>	NQF Level 7 qualification in a cognate discipline with the achievement of not less than 60% for the majors and an average of 60% for the qualification.	This qualification equips students with the skills and knowledge they need to conduct economic research and prepares students for careers in academia, research, and the public sector. It also teaches students how to use their research to inform policy decisions that can help boost the South African economy and the global economy.	<ul style="list-style-type: none"> <li>• Economist</li> <li>• Consultant</li> <li>• Policy Analyst</li> <li>• Budget Analyst</li> <li>• Market Researcher</li> <li>• Data Scientist</li> <li>• Statistician</li> </ul>
<b>W63014</b>			
<b>Bachelor of Accounting Honours</b>	The minimum entry requirement for this qualification is: Advanced Diploma in Accounting, NQF Level 7 Or Bachelor of Accounting, NQF Level 7. Or Bachelor of Commerce in Accounting, NQF Level 7.	The Bachelor of Accounting Honours develops learners' intellectual independence through advanced theoretical and practical engagement with accountancy. It prepares them for research-based postgraduate study by including a dedicated research component, while deepening expertise in contemporary accounting theories and practices. The programme equips learners with applied competencies required to meet South Africa's need for well-qualified accountancy professionals and business leaders.	<ul style="list-style-type: none"> <li>• Financial Manager</li> <li>• Financial Accountant</li> <li>• Internal and External Auditor</li> <li>• Financial Analyst</li> </ul>
<b>W63017</b>			
<b>Postgraduate Diploma in Accounting</b>	Prospective students must hold a SAICA-endorsed undergraduate bachelor's qualification with the following minimum requirements <ul style="list-style-type: none"> <li>• 54% average mark for the final year; and</li> <li>• 52% minimum mark for each module in the final year; and</li> <li>• The final year is completed in one examination sitting.</li> </ul>	The Postgraduate Diploma in Accounting is aimed at learners pursuing the chartered accountancy route or academic advancement, offering strong technical proficiency in the field. It provides integrated technical knowledge, enabling competencies, and skills in accounting and finance to support progression into advanced professional and academic pathways. The programme strengthens accounting expertise through advanced application, reflection on current trends, and the development of specialist skills and technical competence across related disciplines.	<ul style="list-style-type: none"> <li>• Financial Manager</li> <li>• Financial Accountant</li> <li>• Internal and external Auditor</li> <li>• Financial Analyst</li> </ul>
<b>W63016</b>			

<b>Master of Commerce</b> <b>W63015</b>	NQF Level 8 qualification in a cognate discipline with achievement of not less than 60% for the qualification.	This qualification prepares students for advanced and specialised professional development in business and advanced business research and management. It provides students with the skills and knowledge they need to conduct independent research, make informed decisions, and improve the efficiency of business management processes.	<ul style="list-style-type: none"> <li>• Economist</li> <li>• Accountants</li> <li>• Project Management</li> <li>• Health Management</li> <li>• Information Technology</li> <li>• Supply Chain Management</li> <li>• Human Resource Management</li> <li>• Risk Management</li> <li>• Agro-economist</li> </ul>

## 7. FACULTY COMMITTEES

FACULTY COMMITTEE	OBJECTIVE	FUNCTIONS
<b>LEARNING, TEACHING &amp; CURRICULUM COMMITTEE</b>	<p>The Faculty of Learning and Teaching provides oversight on all academic planning, learning and teaching activities. Its purpose is to review and recommend to the Senate Committee on academic programmes, curricula and learning and teaching. It also provides strategic oversight on all Faculty curriculum matters, including approving relevant procedures, programmes, modules/courses and the department's evaluation and review processes.</p>	<p>The role involves promoting excellence and quality assurance in teaching and learning activities, aligning academic planning with policies, and reviewing course offerings. It also includes monitoring faculty performance, ensuring curriculum alignment with WSU's vision, advising on qualifications registration, recommending relevant program changes based on identified needs and reviewing outdated programs for potential replacement.</p>
<b>RESEARCH, HIGHER DEGREES &amp; ETHICS COMMITTEE</b>	<p>The main objective of this committee is to provide strategic direction on all matters pertaining to research and innovation, including postgraduate studies within the faculty.</p>	<p>The responsibilities of the committee shall cut across the following areas:</p> <ul style="list-style-type: none"> <li>• Strategic Direction</li> <li>• Research Administration</li> <li>• Ethics for Student Research</li> <li>• Quality Assurance</li> </ul> <p>(Refer to ToR for this Committee)</p>
<b>COMMUNITY ENGAGEMENT &amp; INTERNATIONALISATION COMMITTEE</b>	<p>This committee is established to provide strategic direction on all Community Engagement &amp; Partnerships matters and rural development &amp; urban renewal matters. Its purpose is to consider, review and make recommendations on community engagement and internationalisation programmes, rural development</p>	<p>Promote and facilitate community engagement and partnerships at Faculty Level. Ensure and monitor the implementation of community engagement and internationalisation.</p>

<b>FACULTY COMMITTEE</b>	<b>OBJECTIVE</b>	<b>FUNCTIONS</b>
	and urban renewal programmes within academic programmes and research.	
<b>QUALITY ASSURANCE COMMITTEE</b>	This committee is established with the premise that HEIs are responsible for the quality of their core academic and support functions and that academic leadership, communities of practice (CoPs), peer review and innovation work in concert to achieve continuous quality improvements and enhancements.	Monitor the university's implementation of the quality management systems in the context of the institutional Strategic Plan. Recommend approval of accreditation of programmes. Recommend de-activation of programmes on WSU academic structure.
<b>LANGUAGE &amp; TRANSFORMATION COMMITTEE</b>	The committee's primary objective is to ensure that the curriculum reflects current and emerging trends, promotes inclusivity, and aligns with the university's strategic goals and the needs of various stakeholders. It will work collaboratively to review, update, and develop curricular content, teaching methodologies, and assessment practices to enhance the quality and relevance of the faculty's programs.	Responsibilities include reviewing curriculum, monitoring faculty progress, developing plans, researching trends, gathering feedback, addressing issues, aligning curriculum, ensuring compliance, integrating technology, fostering innovation, organizing development, monitoring impact, preparing reports, facilitating discussions, and collaborating on projects with communities.
<b>SHORT LEARNING PROGRAMME COMMITTEE</b>	This committee is established to provide strategic direction on Short Learning Programmes (SLP) within the faculty.	Consider and make recommendations to Senate on the establishment of CIBs and the approval of SLPs.
<b>SCHOLARSHIP OF TEACHING &amp; LEARNING (SoTL) COMMITTEE</b>	Promote and integrate the Scholarship of Teaching and Learning (SoTL) by capacitating staff, embedding it in academic practices and planning, fostering evidence-based and innovative teaching, providing platforms for sharing practices, contributing to intellectual discourse, and collaborating to benchmark and align best practices.	The SoTL Committee in the faculty drives the integration of the Scholarship of Teaching and Learning by promoting evidence-based teaching practices, supporting academic staff in innovative and scholarly teaching, and embedding SoTL principles into faculty strategies. It facilitates platforms for sharing best practices, fosters collaboration within and outside the institution, and encourages research and publications that advance teaching excellence and enhance student learning.

## FACULTY COMMITTEES: Membership of Committees

COMMITTEES	FACULTY CHAIR	DEPARTMENTS			
		ACCOUNTING SCIENCES MEMBER DETAILS	AUDITING MEMBER DETAILS	MANAGEMENT ACCOUNTING & FINANCE MEMBER DETAILS	BUSINESS MANAGEMENT & ECONOMICS MEMBER DETAILS
Learning, Teaching & Curriculum	Mr. C. Mbaleki <a href="mailto:cmbaleki@wsu.ac.za">cmbaleki@wsu.ac.za</a>	Mrs. Nqwenelwa Jako <a href="mailto:ncjako@wsu.ac.za">ncjako@wsu.ac.za</a>	Ms. Felicia Jurie <a href="mailto:fjurie@wsu.ac.za">fjurie@wsu.ac.za</a>	Mr. Rawling Enowkenwa <a href="mailto:Renowkenwa@wsu.ac.za">Renowkenwa@wsu.ac.za</a>	Mr. Chuma Mbaleki <a href="mailto:cmbaleki@wsu.ac.za">cmbaleki@wsu.ac.za</a>
Research, Higher Degrees & Ethics	Prof. Joseph Akande <a href="mailto:jakande@wsu.ac.za">jakande@wsu.ac.za</a>	Prof. Joseph Akande <a href="mailto:jakande@wsu.ac.za">jakande@wsu.ac.za</a>	Dr. Awonke Geqeza <a href="mailto:ageqeza@wsu.ac.za">ageqeza@wsu.ac.za</a>	Dr. Cuthbert Muza <a href="mailto:cmuza@wsu.ac.za">cmuza@wsu.ac.za</a>	Prof Rufaro Garidzirai <a href="mailto:rgaridzirai@wsu.ac.za">rgaridzirai@wsu.ac.za</a>
Engagement, Partnership & Internationalization	Mr. S Nondonga <a href="mailto:Snondonga@wsu.ac.za">Snondonga@wsu.ac.za</a>	Ms. Alutha Nightingale <a href="mailto:anightingale@wsu.ac.za">anightingale@wsu.ac.za</a>	Mr. Siphumelele Nondonga <a href="mailto:nondonga@wsu.ac.za">nondonga@wsu.ac.za</a>	Ms. Kululwa Spelman <a href="mailto:Kspelman@wsu.ac.za">Kspelman@wsu.ac.za</a>	Mr. Mzwandile Mbenenge <a href="mailto:mmbenenge@wsu.ac.za">mmbenenge@wsu.ac.za</a>
Quality Assurance	Dr O Obagbuwa <a href="mailto:obaqbuwa@wsu.ac.za">obaqbuwa@wsu.ac.za</a>	Mr. Tando Siwendu <a href="mailto:tsiwendu@wsu.ac.za">tsiwendu@wsu.ac.za</a>	Mr. Charles Ofori – Boateng <a href="mailto:Coforiboateng@wsu.ac.za">Coforiboateng@wsu.ac.za</a>	Ms. Rose Sikhosana <a href="mailto:rsikhosana@wsu.ac.za">rsikhosana@wsu.ac.za</a>	Dr Ifeanyi Mbukanma <a href="mailto:imbukanma@wsu.ac.za">imbukanma@wsu.ac.za</a>
Language & Transformation	Mr. Dumisani Mrwetyana <a href="mailto:dmrwetyana@wsu.ac.za">dmrwetyana@wsu.ac.za</a>	Mr. Zizopho Hoza <a href="mailto:zhoza@wsu.ac.za">zhoza@wsu.ac.za</a>	Mr. Julius Ntupanyama <a href="mailto:Jntupanyama@wsu.ac.za">Jntupanyama@wsu.ac.za</a>	Dr. Siyabonga Pika <a href="mailto:Spika@wsu.ac.za">Spika@wsu.ac.za</a>	Dr Siyakudumisa Takentsi <a href="mailto:stakentsi@wsu.ac.za">stakentsi@wsu.ac.za</a>
Short-Learning Programmes	Ms Esihle Nkohla <a href="mailto:enkohla@wsu.ac.za">enkohla@wsu.ac.za</a>	Ms. Ziyanda Nqebelele <a href="mailto:znqebelele@wsu.ac.za">znqebelele@wsu.ac.za</a>	Mr. Taruvinga Mavenyengwa <a href="mailto:Tmavenyengwa@wsu.ac.za">Tmavenyengwa@wsu.ac.za</a>	Dr Oloyede Obagbuwa <a href="mailto:oobagbuwa@wsu.ac.za">oobagbuwa@wsu.ac.za</a>	Prof. Obert Matarirano <a href="mailto:Omatarirano@wsu.ac.za">Omatarirano@wsu.ac.za</a>
Scholarship of Teaching & Learning (SoTL)	Dr. H. Shava <a href="mailto:Hshava@wsu.ac.za">Hshava@wsu.ac.za</a>	Prof. Joseph Akande <a href="mailto:jakande@wsu.ac.za">jakande@wsu.ac.za</a>	Mr. Mxolisi Sikhosana <a href="mailto:Msikhosana@wsu.ac.za">Msikhosana@wsu.ac.za</a>	Mr. Sunday Adeyanju <a href="mailto:Sadeyanju@wsu.ac.za">Sadeyanju@wsu.ac.za</a>	Dr. Herring Shava <a href="mailto:Hshava@wsu.ac.za">Hshava@wsu.ac.za</a>
Library	Ms. Everjoy Makazhe <a href="mailto:Emakazhe@wsu.ac.za">Emakazhe@wsu.ac.za</a>	Mr. Sabelo Hadebe <a href="mailto:Shadebe@wsu.ac.za">Shadebe@wsu.ac.za</a>	Ms. Vuyokazi Nonkonyana <a href="mailto:Vnonkonyana@wsu.ac.za">Vnonkonyana@wsu.ac.za</a>	Mrs. P. Ndlova <a href="mailto:Pndlova@wsu.ac.za">Pndlova@wsu.ac.za</a>	Ms. Unathi Dingiswayo <a href="mailto:Udingiswayo@wsu.ac.za">Udingiswayo@wsu.ac.za</a>
Student Development & Support	Ms. Tenjiwe Nkantu <a href="mailto:Tnkantu@wsu.ac.za">Tnkantu@wsu.ac.za</a>	Mr. Chuma Njomeni <a href="mailto:cnjomeni@wsu.ac.za">cnjomeni@wsu.ac.za</a>	Mr. Sinozuko Juta <a href="mailto:sjuta@wsu.ac.za">sjuta@wsu.ac.za</a>	Mr. A Qoko <a href="mailto:Aqoko@wsu.ac.za">Aqoko@wsu.ac.za</a>	Ms. Namhla Xholo <a href="mailto:Nxholo@wsu.ac.za">Nxholo@wsu.ac.za</a>
Disability	Mr. Maxhobandile Ndamase <a href="mailto:mndamase@wsu.ac.za">mndamase@wsu.ac.za</a>	Ms. Patience Ngwenya <a href="mailto:pngwenya@wsu.ac.za">pngwenya@wsu.ac.za</a>	Mr. Sinethemba Mankayi <a href="mailto:smankayi@wsu.ac.za">smankayi@wsu.ac.za</a>	Mr. A. Maliwa <a href="mailto:Amaliwa@wsu.ac.za">Amaliwa@wsu.ac.za</a>	Ms Lusanda Mlobothi <a href="mailto:Lmlobothi@wsu.ac.za">Lmlobothi@wsu.ac.za</a>

## 8. STUDENT SUPPORT SERVICES

### 8.1 DIRECTORATE OF LEARNING AND TEACHING SERVICES (DLT)

DLT offers academic support services to students, such as Peer Assisted Learning (PAL), Extended Curricula Programmes, Learning and Teaching with Technology and a Writing Centre.

More information can be accessed through the link below.

<https://www.wsu.ac.za/index.php/en/teaching-learning/directorate-overview-teaching-learning>

### 8.2 STUDENT DEVELOPMENT AND SUPPORT SERVICES

#### Academic Advising Unit Services

The Academic Advising Unit in the Faculty of Economic and Financial Sciences supports students' academic and professional growth through personalized guidance, skill-building workshops, and career development. Serving as a bridge between students and faculty, the unit addresses concerns, fosters inclusivity, and engages in outreach to inspire prospective students and enhance current student engagement. Its goal is to equip students with the resources and support needed to excel academically and graduate as confident professionals.

Visit the unit for assistance to explore available programs OR Use the Link below for contact details Or Scan the QR Code Scan  
<https://forms.office.com/r/Hbmh5L7xx2>



### **8.3 STUDENT COUNSELLING SERVICES**

#### **Student Counselling Unit (SCU) – Supporting Your Mental Well-being & Success**

The **Student Counselling Unit (SCU)** is a **confidential** and **professional** psycho-social and mental health support service. Staffed by skilled **psychologists, registered counsellors, and social workers**, SCU provides short-term counselling and therapeutic services while implementing strategies to enhance student success.

#### **How SCU Can Support You:**

- Managing **mental health** challenges
- Developing **effective study habits, time management, and goal-setting** strategies
- Navigating **career readiness** and future planning
- Coping with **grief, trauma, or major life transitions**

#### **Get in Touch:**

 Email: [scumth@wsu.ac.za](mailto:scumth@wsu.ac.za)

 Call: **047 502 1904**

For students in the **Faculty of Economic & Financial Sciences**, you may also contact **Z. Mavumengwana (Clinical Psychologist)** at [zmavumengwana@wsu.ac.za](mailto:zmavumengwana@wsu.ac.za).

## 9. FACULTY SPECIFIC RULES

### 9.1 FACULTY EXECUTIVE MEETINGS (FACEX)

An Executive Board comprising the Executive Dean, Deputy Executive Dean and HoDs is delegated to meet and deal with urgent matters that cannot wait for the Faculty Board meeting, and decisions must be ratified by a full faculty board meeting.

### 9.2 FACULTY BOARDS MEETINGS

- The Faculty Board meets three times a year.
- All academic staff members are members of the Faculty Board.
- Academic staff members must attend at least 50% of these meetings.
- Missing 75% of these meetings will result in the disciplinary hearing of a staff member.
- Students' challenges are to be addressed by the department and, if unresolved, escalated to the Executive Dean's office.

# 2026 SUMMARY CALENDAR

TERM DATES 2025	LECTURING STAFF	ADMIN STAFF	CLASSES COMMENCE	STUDY WEEK	ASSESSMENT DATES	RESULT PUBLICATION DATES	PUBLIC HOLIDAYS	
<b>TERM 1</b> 05 January - 30 March	05 January - 27 March	05 January	09 Feb-27 March				New Year's Day Human Rights Day	01 Jan 21 March
<b>TERM 2</b> 07 April - 26 June	07 April - 26 June		07 April- 19 May	13 - 23 May	May/June standard exam 20 May – 09 June	26 June	Good Friday Family Day Freedom Day Workers Day University Holiday Youth Day	03 April 06 April 27 April 01 May 02 May 16 June
<b>TERM 3</b> 20 July - 28 August	20 July - 28 August		20 July-28 August		Supp exam 06 July – 10 July  Special exam 30 July	24 July  04 Aug	Women's Day	09 Aug
<b>TERM 4</b> 07 September - 18 December	07 Sept - 18 December	18 Dec	07 Sept-16 October	21 – 27 October	October/ November Standard exam 28 October -19 November  Supp Exam 07 Dec – 11 Dec	02 Dec  18 Dec	Heritage Day Day of Reconciliation Christmas Day Day of Goodwill	24 Sept 16 Dec 25 Dec 26 Dec

STATUTORY COMMITTEES' MEETINGS	DATE	TIME
<b>SENATE</b>		
1	Wednesday, 18 March 2026	09:00 to 16:00
2	Tuesday, 14 July 2026	09:00 to 16:00
3	Wednesday, 11 November 2026	09:00 to 16:00
<b>FACULTY BOARD: FEFS</b>		
1	Monday, 09 February 2026	09:00 to 13:00
2	Wednesday, 15 April 2026	09:00 to 13:00
3	Monday, 14 September 2026	09:00 to 13:00
<b>STATE OF THE FACULTY ADDRESS</b>		
1	Monday, 09 February 2026	16:00 to 18:00
<b>FACULTY COMMITTEES</b>		
<b>LEARNING AND TEACHING COMMITTEE</b>		
1	Monday, 02 February 2026	09:00 to 12:00
2	Wednesday, 08 April 2026	09:00 to 12:00
3	Wednesday, 09 September 2026	09:00 to 12:00
<b>FACULTY RESEARCH, HIGHER DEGREES &amp; ETHICS COMMITTEE</b>		
1	Thursday, 05 February 2026	09:00 to 14:00
2	Wednesday, 08 April 2026	09:00 to 14:00
3	Friday, 11 September 2026	09:00 to 14:00
<b>ENGAGEMENT AND PARTNERSHIP COMMITTEE</b>		
1	Friday, 06 February 2026	09:00 to 12:00
2	Wednesday, 08 April 2026	09:00 to 12:00
3	Wednesday, 09 September 2026	09:00 to 12:00

<b>SHORT-LEARNING PROGRAMME COMMITTEE</b>			
1	Monday, 02 February 2026	09:00 to 12:00	
2	Thursday, 09 April 2026	09:00 to 12:00	
3	Wednesday, 09 September 2026	09:00 to 12:00	
<b>QUALITY ASSURANCE COMMITTEE</b>			
1	Wednesday, 04 February 2026	09:00 to 12:00	
2	Thursday, 09 April 2026	09:00 to 12:00	
4	Thursday, 10 September 2026	09:00 to 12:00	
<b>LIBRARY COMMITTEE</b>			
1	Tuesday, 03 February 2026	09:00 to 12:00	
2	Thursday, 09 April 2026	09:00 to 12:00	
3	Thursday, 10 September 2026	09:00 to 12:00	
<b>LANGUAGES &amp; TRANSFORMATION</b>			
1	Tuesday, 03 February 2026	09:00 to 12:00	
2	Friday, 10 April 2026	09:00 to 12:00	
3	Thursday, 10 September 2026	09:00 to 12:00	
<b>STUDENT DEVELOPMENT &amp; SUPPORT</b>			
1	Thursday, 05 February 2026	09:00 to 12:00	
2	Friday, 10 April 2026	09:00 to 12:00	
3	Friday, 11 September 2026	09:00 to 12:00	
<b>DISABILITY</b>			
1	Wednesday, 04 February 2026	09:00 to 12:00	
2	Friday, 10 April 2026	09:00 to 12:00	
3	Friday, 11 September 2026	09:00 to 12:00	

## 10. FACULTY CALENDAR

- The objective of this schedule is to document how the faculty will use the available tuition time in the 2026 academic year to execute their academic mandate effectively.
- The University Prospectus provides for the following:
  - Semester 1/Year online registration commences on 07 January 2026 for all returning students and FTENs.
  - Semester 1 lectures commence on 09 February 2026 for year-long and semester courses and modules.
  - Semester 2 lectures commence on 20 July 2026 for semester courses and modules.

The faculty offers a combination of year and semester modules, which are not mutually exclusive and will commence both year and first semester modules on 09 February 2026.

PLANNING WEEK 1	05 JAN - 09 JAN 07 JAN - 29 JAN	<ul style="list-style-type: none"><li>• FACULTY/DEPARTMENTAL PLANNING</li><li>• ADMISSION AND REGISTRATION</li></ul>	<ul style="list-style-type: none"><li>• FACULTY PLANNING WORKSHOPS</li><li>• DEPARTMENT PLANNING WORKSHOPS</li><li>• SMGS, ASSESSMENT PLANS, ETC. (FORMS TO BE COMPLETED).</li><li>• TUTORIAL PLANNING COMMENCES</li></ul>
PLANNING WEEK 2	12 JAN – 16 JAN	<ul style="list-style-type: none"><li>• FACULTY/DEPARTMENTAL PLANNING</li></ul>	<ul style="list-style-type: none"><li>• FACULTY PLANNING WORKSHOPS</li><li>• DEPARTMENT PLANNING WORKSHOPS</li><li>• DLT WORKSHOPS</li><li>• MODULE FORMS, ASSESSMENT PLANS, ETC. (FORMS TO BE COMPLETED)</li><li>• TUTORIAL PLANNING CONTINUES</li></ul>
PLANNING WEEK 3	19 JAN – 23 JAN 19 JAN	<ul style="list-style-type: none"><li>• FACULTY/DEPARTMENTAL PLANNING</li><li>• SPECIAL EXAMINATION</li></ul>	<ul style="list-style-type: none"><li>• FACULTY PLANNING WORKSHOPS</li><li>• DEPARTMENT PLANNING WORKSHOPS</li><li>• SMGS, ASSESSMENT PLANS, ETC. (FORMS TO BE COMPLETED).</li></ul>

PLANNING WEEK 4	26 JAN – 30 JAN	<ul style="list-style-type: none"> <li>• FACULTY/DEPARTMENTAL PLANNING</li> <li>• ADMISSION AND REGISTRATION</li> </ul>	<ul style="list-style-type: none"> <li>• FINALISATION OF TEACHING PLANS, STUDENT MODULE GUIDES</li> <li>• MOODLE SITE PREP, VIDEO RECORDING AND UPLOADING</li> <li>• STAFF DEVELOPMENTAL PLANS</li> <li>• ONLINE REGISTRATION ENDS INCLUDING HONOURS AND PG DIPS</li> </ul>
WEEK 1	02 FEB - 06 FEB 03 FEB 05 FEB		<ul style="list-style-type: none"> <li>• ORIENTATION FOR FTENS</li> <li>• NEW STAFF INDUCTION</li> <li>• FACULTY INTRODUCTORY LECTURES</li> <li>• LECTURING PREPARATION</li> </ul>
WEEK 2	09 FEB – 13 FEB 09 FEB  13 FEB	<ul style="list-style-type: none"> <li>• TEACHING AND LEARNING</li> <li>• FACULTY BOARD MEETING</li> <li>• STATE OF THE FACULTY ADDRESS</li> </ul>	<ul style="list-style-type: none"> <li>• TUITION WEEK 2</li> <li>• COMMENCEMENT OF LECTURES</li> <li>• CLOSING OF 1<sup>ST</sup> SEMESTER ADDITIONS AND CANCELLATIONS</li> <li>• CLOSING DATES FOR APPLICATIONS FOR MASTERS</li> <li>• CLOSING DATES FOR APPLICATIONS FOR SUBJECT EXEMPTION AND RECOGNITIONS</li> <li>• SUBMISSION OF ASSESSMENT CRITERIA AND WEIGHTS</li> </ul>
WEEK 3	16 FEB – 20 FEB	<ul style="list-style-type: none"> <li>• TEACHING AND LEARNING</li> </ul>	<ul style="list-style-type: none"> <li>• TUITION WEEK 3</li> <li>• CLOSING DATE FOR SUBMISSION OF ASSESSMENT CRITERIA AND WEIGHTS</li> <li>• PUBLICATION OF FIRST DRAFT EXAMINATIONS TIMETABLE FOR SEMESTER 1</li> <li>• REGISTRATION ENDS FOR MASTERS</li> </ul>
WEEK 4	23 FEB- 27 FEB	<ul style="list-style-type: none"> <li>• TEACHING AND LEARNING</li> </ul>	<ul style="list-style-type: none"> <li>• TUITION WEEK 4</li> </ul>
WEEK 5	02 MAR - 06 MAR 02 MAR	<ul style="list-style-type: none"> <li>• TEACHING AND LEARNING</li> <li>• REGISTRATION AMENDMENTS END</li> </ul>	<ul style="list-style-type: none"> <li>• TUITION WEEK 5</li> <li>• REGISTRATION AMENDMENTS END</li> </ul>
WEEK 6	09 MAR - 13 MAR	<ul style="list-style-type: none"> <li>• TEACHING AND LEARNING – TEST WEEK</li> </ul>	<ul style="list-style-type: none"> <li>• TUITION WEEK 6</li> <li>• WRITING OF TEST 1</li> </ul>
WEEK 7	16 MAR – 20 MAR 18 MAR	<ul style="list-style-type: none"> <li>• TEACHING AND LEARNING – TEST WEEK</li> <li>• SENATE</li> </ul>	<ul style="list-style-type: none"> <li>• TUITION WEEK 7</li> <li>• WRITING OF TEST 1</li> <li>• TEST MARK CAPTURING</li> <li>• PUBLICATION OF SECOND DRAFT EXAMINATIONS TIMETABLE FOR SEMESTER 1</li> </ul>

WEEK 8	23 MAR – 27 MAR 30 MAR  25 – 27 MAR 27 - MAR	<ul style="list-style-type: none"> <li>FIRST TERM ENDS</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 8</li> <li>FIRST TERM END</li> <li>FINAL DATE FOR YEAR AND FIRST SEMESTER COURSE CANCELLATION WITH 40% CREDIT REFUND</li> <li>MIT CONFERENCE</li> </ul>
	27 MAR – 07 APRIL	FIRST TERM BREAK	
WEEK 9	07 APRIL - 10 APRIL  08 APRIL	<ul style="list-style-type: none"> <li>SECOND TERM COMMENCES/ LECTURES COMMENCE</li> <li>TEACHING AND LEARNING</li> <li>SUBMISSION OF MODERATED QUESTION PAPERS AND MEMO FOR SEMESTER 1 EXAMS</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 9</li> <li>LECTURES COMMENCE</li> <li>PUBLICATION FINAL EXAMINATIONS TIMETABLE FOR SEMESTER 1</li> <li>FIRST SEMESTER APPLICATIONS FOR EXAMINATION CONVERSION (STUDENT WITH DISABILITY)</li> </ul>
WEEK 10	13 APRIL - 17 APRIL	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 10</li> </ul>
	15 APRIL	<ul style="list-style-type: none"> <li>FACULTY BOARD MEETING</li> </ul>	<ul style="list-style-type: none"> <li>WRITING OF TEST 2</li> </ul>
WEEK 10	27 APRIL - 30 APRIL 23 APRIL	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 10</li> <li>WRITING OF TEST 2</li> </ul>
WEEK 11	27 APRIL – 30 APRIL	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 11</li> <li>TEST 2 RESULTS CAPTURED ON IeNabler</li> </ul>
WEEK 12	04 MAY - 08 MAY  04 MAY - 08 MAY	<ul style="list-style-type: none"> <li>GRADUATION WEEK</li> <li>MTHATHA GRADUATION</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 12</li> <li>WRITING OF TEST 3 /MAKE-UP TESTS</li> <li>COMPLETION OF OUTSTANDING TESTS AND ADMINISTRATIVE DUTIES FOR STAFF</li> </ul>
WEEK 13	11 MAY - 15 MAY	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> <li>FINALISATION AND PUBLICATION DPs AND DP APPEALS</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 13</li> <li>TEST 3 RESULTS CAPTURED ON IENABLER</li> <li>APPLICATION AND REGISTRATION FOR EXAMS ONLY</li> </ul>
WEEK 13	13 MAY - 19 MAY	<ul style="list-style-type: none"> <li>STUDY WEEK</li> </ul>	<ul style="list-style-type: none"> <li>SELF-STUDY AND EXAM PREP</li> </ul>
WEEK 14	20 MAY – 22 MAY	<ul style="list-style-type: none"> <li>EXAM WEEK 1</li> </ul>	<ul style="list-style-type: none"> <li>EXAMINATIONS</li> </ul>
WEEK 15	25 MAY – 29 MAY	<ul style="list-style-type: none"> <li>EXAM WEEK 2</li> </ul>	<ul style="list-style-type: none"> <li>EXAMINATIONS/MARKING</li> </ul>
WEEK 16	01 JUNE – 05 JUNE 09 JUNE	<ul style="list-style-type: none"> <li>EXAM WEEK 3</li> <li>EXAMINATIONS END</li> </ul>	<ul style="list-style-type: none"> <li>MARKING AND SUBMISSION OF MARKS</li> </ul>
WEEK 17	08 JUNE – 12 JUNE	<ul style="list-style-type: none"> <li>MARKING AND SUBMISSION OF MARKS</li> <li>SEMESTER END</li> </ul>	<ul style="list-style-type: none"> <li>MARKING AND SUBMISSION OF MARKS</li> </ul>
	26 JUNE 26 JUNE – 20 JULY	<ul style="list-style-type: none"> <li>SAC</li> <li>FIRST SEMESTER BREAK</li> </ul>	
	06 JULY 10 JULY 17 JULY	<ul style="list-style-type: none"> <li>SUPPLEMENTARY EXAMS START</li> <li>SUPPLEMENTARY EXAMS END</li> </ul>	<ul style="list-style-type: none"> <li>FINAL DATE FOR CAPTURING SUPPLEMENTARY EXAM MARK</li> </ul>

WEEK 1	20 JULY - 24 JULY 24 JULY 31 JULY	<ul style="list-style-type: none"> <li>3RD TERM/SEMESTER 2 COMMENCES</li> <li>PUBLICATION OF SUPPLEMENTARY EXAM RESULTS</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 1</li> <li>SECOND SEMESTER ONLINE REGISTRATION COMMENCES</li> <li>ONLINE REGISTRATION ENDS</li> <li>PUBLICATION OF FIRST DRAFT EXAMINATIONS TIMETABLE FOR SEMESTER 2</li> </ul>
WEEK 2	27 JULY – 31 JULY 30 JULY	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> <li>SPECIAL EXAMS COMMENCE</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 2</li> </ul>
WEEK 3	03 AUG - 07 AUG 04 AUG	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> <li>PUBLICATION OF SPECIAL EXAM RESULTS</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 3</li> </ul>
WEEK 4	10 AUG - 14 AUG	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 4</li> <li>PUBLICATION OF SECOND DRAFT EXAMINATIONS TIMETABLE FOR SEMESTER 2</li> </ul>
WEEK 5	17 AUG - 21 AUG	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 5</li> <li>WRITING OF TEST 1</li> <li>CLOSING DATE FOR APPLICATION FOR SUBJECT EXEMPTION AND RECOGNITION</li> <li>CLOSING DATE FOR APPLICATION FOR EXAMINATION ONLY</li> </ul>
WEEK 6	24 AUG - 28 AUG 27 AUG	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> <li>THIRD TERM ENDS</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 6</li> <li>TEST 1 RESULTS CAPTURED ON IeNabler</li> </ul>
	28 AUG – 07 SEP	<ul style="list-style-type: none"> <li>THIRD TERM ENDS</li> </ul>	
WEEK 7	07 SEP – 11 SEP 08 SEP	<ul style="list-style-type: none"> <li>FOURTH TERM COMMENCE</li> <li>TEACHING AND LEARNING COMMENCE</li> <li>FACULTY RESEARCH AND INNOVATION DAY</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 7</li> <li>PUBLICATION OF FINAL EXAMINATIONS TIMETABLE FOR SEMESTER 2</li> </ul>
WEEK 8	14 SEP - 18 SEP 14 SEP	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> <li>FACULTY BOARD</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 8</li> <li>WRITING OF TEST 2</li> </ul>
WEEK 9	21 SEP – 25 SEP 25 SEP 30 SEP – 13 OCT	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> <li>CENTRAL GRADUATION CEREMONY: ALL CAMPUSES</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 9</li> <li>TEST</li> <li>TEST 2 RESULTS CAPTURED ON IENABLER</li> </ul>
WEEK 10	28 SEP – 02 OCT	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> <li>FINAL DATE: SUBMISSION OF YEAR-END EXAM QUESTION PAPERS.</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 10</li> </ul>
WEEK 11	05 OCT – 09 OCT 05 OCT	<ul style="list-style-type: none"> <li>TEACHING AND LEARNING</li> <li>FACULTY COMMUNITY ENGAGEMENT DAY</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 11</li> <li>WRITING OF TEST 3 /MAKE-UP TESTS</li> </ul>
WEEK 12	12 OCT- 16 OCT 12 OCT 13 OCT 15 OCT	<ul style="list-style-type: none"> <li>SoTL DAY</li> </ul>	<ul style="list-style-type: none"> <li>TUITION WEEK 12</li> <li>TEST 3 RESULTS CAPTURED ON IENABLER</li> <li>FINALISATION OF DPs AND DP APPEALS</li> </ul>
WEEK 13	21 OCT – 27 OCT		<ul style="list-style-type: none"> <li>STUDY WEEK</li> </ul>

WEEK 14	26 OCT - 30 OCT 28 OCT	<ul style="list-style-type: none"> <li>• EXAMINATIONS</li> </ul>	<ul style="list-style-type: none"> <li>• EXAMINATIONS COMMENCE</li> </ul>
WEEK 15	02 NOV – 06 NOV 06 NOV	<ul style="list-style-type: none"> <li>• EXAMINATIONS</li> <li>• FACULTY AWARDS</li> </ul>	<ul style="list-style-type: none"> <li>• EXAMINATIONS</li> </ul>
WEEK 16	09 NOV – 13 NOV 19 NOV	<ul style="list-style-type: none"> <li>• EXAMINATIONS</li> </ul>	<ul style="list-style-type: none"> <li>• EXAMINATIONS</li> <li>• EXAMINATIONS ENDS</li> </ul>
WEEK 17	NOV	<ul style="list-style-type: none"> <li>• MARKING OF EXAMINATIONS</li> <li>• LAST DATE FOR EXAMINATION MARKS CAPTURING</li> </ul>	<ul style="list-style-type: none"> <li>• EXAMINATION MARKING</li> </ul>
WEEK 18	23 NOV - 27 NOV 25 NOV 27 NOV	<ul style="list-style-type: none"> <li>• FACULTY EXAMINATION BOARD</li> <li>• PUBLICATION OF RESULTS AND ACADEMIC EXCLUSIONS</li> </ul>	<ul style="list-style-type: none"> <li>• EXAMINATION-RELATED ADMINISTRATION</li> </ul>
WEEK 20	01 DEC – 04 DEC 02 DEC 07 DEC	<ul style="list-style-type: none"> <li>• SACAPPROVAL AND PUBLICATION OF RESULTS</li> <li>• SUPPLEMENTARY EXAMS COMMENCE</li> </ul>	<ul style="list-style-type: none"> <li>• EXAMINATIONS</li> <li>• SAC</li> </ul>
WEEK 21	07 DEC – 11 DEC 11 DEC	<ul style="list-style-type: none"> <li>• SUPPLEMENTARY EXAMS END</li> </ul>	<ul style="list-style-type: none"> <li>• MARKING AND SUBMISSION OF MARKS</li> </ul>
WEEK 22	15 DEC – 18 DEC 18 DEC 18 DEC	<ul style="list-style-type: none"> <li>• FINAL DATES FOR CAPTURING OF MARKS</li> <li>• PUBLICATION OF SUPPLEMENTARY RESULTS</li> <li>• TERM FOUR ENDS</li> <li>• UNIVERSITY CLOSES</li> </ul>	

## 11. SENATE NOTES-INSTITUTIONAL RULES

### **G6 READMISSION OF STUDENTS TO UNDERGRADUATE PROGRAMMES GENERAL PRINCIPLES**

#### **1. To be given the status of a full-time student:**

- A student must in any one-year register for courses/modules towards obtaining a certificate, diploma or degree, totalling at least 90 credit points.
- Credit points for courses not essential for obtaining the qualification for which a student is registered will not be considered.

#### **2. An extended programme student:**

- Is a student who formally registers to complete a standard full-time certificate/ diploma/degree programme in an additional year, with the curriculum designed accordingly.
- Must register for courses/modules in any one year towards obtaining a certificate, diploma or degree, totalling at least 60 credit points.
- Credit points for courses not essential for obtaining the qualification for which a student is registered will not be taken into account.

#### **3. A part-time student:**

- Is a student who in any one year has registered for courses/modules totalling 60 credit points or fewer, irrespective of whether the courses/modules contribute towards a qualification or are taken for non-degree/diploma/ certificate purposes.

#### **4. A student who is in full-time employ may not register as a full-time student and must comply with the provisions applicable to part-time students.**

#### **5. A student:**

- May not register for more than 160 credits in any one academic year.
- May proceed from one academic level to another (e.g. from first-year level to second-year level) only once at least 80 credits from the lower level have been completed and passed; and conversely, a student may not proceed to the next level if more than 40 credits at the lower level are outstanding.
- May not register for a course/module at two different levels (e.g. Mathematics 1 and Mathematics 2) simultaneously.
- May not register for a course/module at a higher level prior to having completed and passed the course/module a lower level, (e.g. Mathematics 2 prior to having passed Mathematics 1) or any other pre-requisite course/module.

## 5.1 Specific rules

Credits Obtained	Academic Status	Academic Progression Status
40—79	First Year	May register for modules at the next level, provided that pre-requisite rules have been met. Maximum 40 second-year credits.
80—199	Second Year	May register for modules at the next level, provided that pre-requisite rules have been met. May not exceed 160 credits p.a.
200—319	Third Year	May not exceed 160 credits p.a.
320—480	Fourth Year	May not register for more than 160 credits p.a.

## G7 EXCLUSION RULES

Section 37 (4) of the Higher Education Act, Act 101 of 1997 as amended and paragraph 7 (3) of the Institutional Statute stipulate that Council with the approval of Senate may refuse readmission to a student who fails to satisfy minimum requirements for readmission.

### G7.1 Purpose of Exclusion Rules

- a) **To maintain a quality learning and teaching environment and to encourage academic throughput.**  
Students should be incentivised to perform academically and non-performing students who are unlikely to meet minimum exit level requirements within the stipulated time cause a strain on already depleted resources.
- b) **To increase access**  
Poorly performing students who continue in the system without satisfactory progress limit and/or deny space to new University entrants.
- c) **Financial viability**  
Poorly performing students negatively affect the throughput rate and diminish subsidy earnings based on teaching output units.

### G7.2 To be readmitted in the following year, whether to the same level or to the next level of study, a student must have met the following minimum requirements:

- a) The student must attain the minimum credit requirements as stipulated in the tables below; and
- b) Where applicable, the student must be on track to attain in the required time the exit level courses (e.g. major subjects) necessary for obtaining the qualification.

**G7.3 Progression rules will include the following:**

**1. Maximum Period of Study:**

**a) Full-time Students in Standard Programmes**

<b>Programme Credits</b>	<b>Minimum Period of Study</b>	<b>Maximum Period of Study</b>
120 credits	1 year	2 years
360+ credits	3 years	5 years
480+ credits	4 years	6 years

**b) Full-time Students in Extended Programmes**

<b>Programme Credits</b>	<b>Minimum Period of Study</b>	<b>Maximum Period of Study</b>
120 credits	2 years	3 years
360+ credits	4 years	6 years
480+ credits	5 years	7 years

**c) Part-time Students**

<b>Programme Credits</b>	<b>Minimum Period of Study</b>	<b>Maximum Period of Study</b>
120 credits	2 years	3 years
360+ credits	4 years	7 years
480+ credits	6 years	8 years

**2. Credit Requirements for Full-time Students**

**a) One-year Programme (Total credits: 120)**

<b>Study Period</b>	<b>Minimum Credits</b>
After 1 Year	40 Credits
After 2 Years	80 Credits

b) **Three-year Programme (Total credits: 360)**

<b>Study Period</b>	<b>Minimum Credits</b>
After 1 Year	40 Credits
After 2 Years	120 Credits
After 3 Years	200 Credits
After 4 Years	280 Credits
After 5 Years	360 Credits

c) **Four-year Programme (Total credits: 480)**

<b>Study Period</b>	<b>Minimum Credits</b>
After 1 Year	40 Credits
After 2 years	110 Credits
After 3 Years	200 Credits
After 4 Years	290 Credits
After 5 Years	380 Credits
After 6 Years	480 Credits

d) **Two-year Extended Programme (Total credits: 120)**

<b>Study Period</b>	<b>Minimum Credits</b>
After 1 Year	40 Credits
After 2 years	80 Credits
After 3 Years	120 Credits

e) **Four-year Extended Programme (Total credits: 360)**

<b>Study Period</b>	<b>Minimum Credits</b>
After 1 Year	40 Credits
After 2 Years	100 Credits
After 3 Years	160 Credits
After 4 Years	220 Credits
After 5 Years	280 Credits
After 6 Years	360 Credits

f) **Five-year Extended Programme (Total credits: 480)**

<b>Study Period</b>	<b>Minimum Credits</b>
After 1 Year	40 Credits
After 2 years	100 Credits
After 3 Years	170 Credits
After 4 Years	240 Credits
After 5 Years	320 Credits
After 6 Years	400 Credits
After 7 Years	480 Credits

g) **Part-time students (Total credits: 120)**

<b>Study Period</b>	<b>Minimum Credits</b>
After 1 year	40 Credits
After 2 years	80 Credits
After 3 years	120 Credits

h) **Part-time students (Total credits: 360)**

<b>Study Period</b>	<b>Minimum Credits</b>
After 1 Year	40 Credits
After 2 years	80 Credits
After 3 Years	120 Credits
After 4 Years	180 Credits
After 5 Years	240 Credits
After 6 Years	300 Credits
After 7 Years	360 Credits

**Part-time students (Total credits: 480)**

<b>Study Period</b>	<b>Minimum Credits</b>
After 1 Year	40 Credits
After 2 years	80 Credits
After 3 Years	130 Credits
After 4 Years	200 Credits
After 5 Years	270 Credits
After 6 Years	340 Credits
After 7 Years	410 Credits
After 8 Years	480 Credits

3. **Additional requirements for student progression will be determined by faculties within the parameters stipulated in these rules and submitted to the Senate for approval and published in the Faculty Prospectus.**

**G7.4 Grounds for Academic Exclusion:**

A student who fails to attain the minimum credit requirements at the end of any year of study as stipulated in all the tables above and / or, where applicable, is not on track to attain in the required time the exit-level courses (e.g major subjects) necessary for obtaining the qualification, will be excluded.

**G7.5 Exclusion Period:**

A student who has been excluded on academic grounds shall not be reconsidered for readmission within a period of three (3) years after exclusion; provided that where a student, with the permission of the Executive Dean and/ or Senate, has registered elsewhere and obtained the outstanding course(s) or module(s), in which event the student may be readmitted within the 3-year period to enable him/ her to graduate.

**G7.6 Exceptions to G7.4**

- a) A student who has **more than 40 credits points** outstanding may, with the permission of the Executive Dean, register for the outstanding subject or module either as a part-time non-attending student at WSU or as a student at another University;
- b) A student who has **more than 40 and fewer than 120 credit points outstanding** may, with the permission of the Executive Dean and subject to Senate approval, register for the outstanding subject(s) or module(s) at another University provided exit level credit points do not exceed 50% of the number required for graduation.
- c) Any student who wishes to study at another institution must obtain written permission from the Executive Dean who must be satisfied that the content of credit sought to be recognised is compatible with the WSU course content.

**G8 APPLICATION OF THE RULES**

G8.1 Readmission rules will apply to undergraduate students in all faculties.

**G9 MINIMUM REQUIREMENTS FOR READMISSION**

G9.1 After the 3- year period of exclusion, a student may apply for readmission to study at WSU on the following conditions:

- a) The application must be for the same programme for which the student had originally been registered, with a view to obtaining the qualification.
- b) The student may not, after readmission, apply to change programmes.
- c) Only students who have no more than 120 credits required towards their qualification will be considered.
- d) Only students who are NOT indebted to the University will be considered for readmission.

## **G10 CONDITIONS FOR READMITTED STUDENTS**

G.10.1 All readmitted students will be on academic probation and must:

- a) Attend supplementary learning programmes as relevant Heads of Department (HODs) may determine.
- b) Pass at least 50% of module(s) written in the first semester.
- c) Complete and pass the outstanding subjects or modules within one year.
- d) A failure to adhere to the above conditions will result in permanent exclusion of the student.

G10.2 A student will be readmitted ONLY once (1).

G10.3 A student who is not readmitted in terms of this rule may be allowed to complete the qualification in another institution but subject to the provisions of Rule G7.5.

## **G11 PROCESS TO DETERMINE STUDENTS FOR EXCLUSION**

The following process must be followed when considering whether a student ought to be excluded:

G11.1 After the publication of examination results, the Registrar through Deputy Registrars shall prepare an electronic list of possible candidates for academic exclusion and make the list available to all Executive Deans and HODs.

G11.2 HODs must identify students for possible exclusion and submit the names to the Faculty Examinations Board at the end of each semester and each year-end examination for consideration.

G11.3 Exclusion lists will serve at SENEX for approval, together with the examinations results.

G11.4 The Executive Dean will inform the excluded students in writing immediately after SENEX approval.

## **G12 APPEAL PROCESS FOR EXCLUDED STUDENTS**

G12.1 Process for excluded students:

- a) All students have a right to appeal provided their appeals reach the Executive Dean of the Faculty within TWO weeks after the Executive Dean has notified them of their exclusion.

Each faculty will have a Faculty Appeal Committee (FAC).

- b) A student must submit the appeal in writing (either printed or electronic copies via e-mail) to the Executive Dean's Office with full motivation and supporting documentation.
- c) An appeal shall be invalid and will not be considered if it is:
  - I. Filed out of time.
  - II. Not properly motivated.
  - III. Without credible supplementary documentation and/ or
  - IV. Submitted orally, telephonically and/ or via mobile messaging services.

#### **G12.2 Faculty Appeal Committee (FAC) Membership**

The Faculty Appeal Committee (FAC) shall be constituted as follows:

- I. The Executive Dean or the representative (Chairperson).
- II. Five Senior Academics of the Faculty designated by the Executive Dean.
- III. Two Student Representatives (observers).
- IV. A (non-voting) Secretary to record the proceedings.

#### **G12.3 Faculty Appeal Committee Terms of Reference**

The Faculty Appeal Committee shall:

- a) Consider the appeals from students who have been excluded.
- b) In the interest of fair and equitable application of rules to all students in the same situation, not deviate from the prescribed rules set in the General Rules and in the faculty prospectus.
- c) Decide whether or not there is merit in the appeal.
- d) Record the reasons for a particular decision both in respect of favourable and unfavourable outcomes.

Recommend the outcomes, both favourable and unfavourable to Senex for approval, together with the supporting reasons.

#### **General rules**

#### **(Faculty rules approved at the SENATE )**

#### **Class Attendance**

- Students are expected to attend all lectures, seminars, tutorials, practical classes and excursions as determined by the relevant programme regulations. A minimum of 80% class attendance (theory and practical) is compulsory for all students. This rule becomes effective from the date the student gets registered. Upon late registration, a student may be allowed to attend classes provided he/she has missed less than 20% of the total tuition of that particular course. An attendance register must be signed by the student during the first part of the lecture. This register will either be distributed by the lecturer(s) or tutor(s) or demonstrator(s).
- If absence from class is unavoidable, the Lecturer and Head of Department should be notified: this includes instances where a student is absent for more than three consecutive days due to illness or fails to write a test or examination due to sickness at the time a test or examination was written.

- Students should take note of institutional rules stipulated in **Section 13 of the University General Prospectus** on the attendance of lectures and general conduct in relation to teaching and learning.

### **Assessments and examinations**

- Assessment and examination of all undergraduate programmes shall take place on a continual basis throughout the course of each module, culminating in a written or oral examination at the end of each semester. A student **must be officially registered and attain a minimum semester mark of 40% in a course** to be allowed to write examinations in it.
- A student with a semester mark (DP) of not less than 60% may apply to **retain** it for one academic year only (**G32**).
- Weighting shall be in the ratio of 60% continuous assessment to 40% written or oral examination. The overall aggregate pass mark shall be 50%.
- Papers of exit-level courses are sent to external examiners for moderation.
- A student who obtains an overall mark of 40% - 48% and obtains a minimum mark of 40% for both continuous assessment and final examination qualifies for a **supplementary examination**.
- A student who obtains **75% of the marks at the first attempt** in a course/module shall be awarded a pass with a distinction in that course/module.
- A student who obtains a weighted mark of 49% in a module and obtains a minimum mark of 40% in the continuous assessment qualifies for an **automatic condonation**.
- A student qualifies to write an **automatic supplementary (special) examination** for a course in a particular semester if the course is the last outstanding course for the student to complete his/her studies and he/she has written the final examination in the course.
- A student who missed an examination due to illness or family circumstances can apply for an **aegrotat examination** to the Registrar's office provided satisfactory evidence of such circumstances is produced as per university rules.
- For a student **to graduate**, he/she must have passed a minimum of 360 credits for the programme of study throughout his/her period of study, passed all the major courses within the programme and maintained a minimum of 120 credits for each year of study.
- In the case of a student who fails to meet the minimum of 120 credits per year, the student will be required to make up the shortfall.
- The extra credits taken beyond the minimum of 120 credits for each programme year do not necessarily contribute to the overall total of 360.
- Students should take note of the institutional rules **G24-G31** stipulated in the University General Prospectus on the admission of students to examinations, supplementary examinations, aegrotat examinations, special examinations, access to examination scripts, i.e. viewing of scripts, remarking of scripts and awarding of qualifications as well as **G36** on the violation of examination rules and regulations.

### **Retaining of DP**

A student with a semester mark (DP) of not less than 60% may apply to retain it for one academic year only. The request must be accompanied by a compelling justification for such requests, which will be considered by the respective HOD and if approved, submitted to the Executive Dean for final approval.

## 12. ALTERNATE ADMISSION CRITERIA

### **Admission of Students with a Senior Certificate, National Certificate (or Vocational level 4), International Students and Mature Age Students**

In terms of the Government Gazette of 07 December 26 November 2018, WSU accepts applications from prospective students who have a National Certificate (Vocational-Level 4) and who wish to register for Higher Certificate, Diploma or Degree programmes.

The minimum entry requirements do not necessarily guarantee admission to any qualifications offered by the university. Admission depends on the availability of space and the student's overall performance.

#### **APS point system for the Senior Certificate**

The Admission Point Score (APS) calculation is based on a candidate's achievement in all recognised subjects using the seven-point rating scale.

<b>Percentage HG</b>	<b>APS</b>	<b>Percentage SG</b>	<b>APS</b>	<b>Symbol</b>	<b>Status of achievement</b>
90 - 100%	8	90 - 100%	7	A+	Outstanding achievement
80 - 90%	8	80 - 90%	7	A	Outstanding achievement
70 - 79%	7	70 - 79%	6	B	Meritorious achievement
60 - 69%	6	60 - 69%	5	C	Substantial achievement
50 - 59%	5	50 - 59%	4	D	Moderate achievement
40 - 49%	4	40 - 49%	3	E	Adequate achievement
30 - 39%	3	30 - 39%	2	F	Elementary achievement
0 - 29%	3	0 - 29%	2	G	Not achieved - Fail

## Entry requirements for qualifications

#	Qualifications	SAQA ID	APS	Senior Certificate	NC(V)
1.	Diploma in Accountancy	114798	21	<p>Grade 12 pass with achievement in the subjects as follows.</p> <ul style="list-style-type: none"> <li>• English 40-49% (E) for HG/ 50-59% (D) for SG</li> <li>• Accounting or Mathematics with 30-39%(F) for HG/ 40-49% (E) for SG</li> </ul>	A National Certificate (Vocational) Level 4 issued by the Council for General and Further Education and Training with 40% and above pass in three (3) fundamental subjects / 50% or more for Mathematics Literacy, 40% and above pass in three (3) compulsory vocational subjects.
2.	Diploma in Financial Information Systems	101210	21	<p>Grade 12 pass with achievement in the subjects as follows.</p> <ul style="list-style-type: none"> <li>• English 40-49% (E) for HG/ 50-59% (D) for SG</li> <li>• Accounting or Mathematics with 30-39%(F) for HG/ 40-49% (E) for SG</li> </ul>	A National Certificate (Vocational) Level 4 issued by the Council for General and Further Education and Training with 40% and above pass in three (3) fundamental subjects / 50% or more for Mathematics Literacy, 40% and above pass in three (3) compulsory vocational subjects.
3.	Diploma in Internal Auditing	101212	21	<p>Grade 12 pass with achievement in the subjects as follows.</p> <ul style="list-style-type: none"> <li>• English 40-49% (E) for HG/ 50-59% (D) for SG</li> <li>• Accounting or Mathematics with 30-39%(F) for HG/ 40-49% (E) for SG</li> </ul>	A National Certificate (Vocational) Level 4 issued by the Council for General and Further Education and Training with 40% and above pass in three (3) fundamental subjects / 50% or more for Mathematics Literacy, 40% and above pass in three (3) compulsory vocational subjects.
4.	Diploma in Internal Auditing (ECP)	101212	20	<p>Grade 12 pass with achievement in the subjects as follows.</p> <ul style="list-style-type: none"> <li>• English 40-49% (E) for HG/ 50-59% (D) for SG</li> </ul>	A National Certificate (Vocational) Level 4 issued by the Council for General and Further Education and Training, with 40% and above pass in three (3) fundamental

#	Qualifications	SAQA ID	APS	Senior Certificate	NC(V)
				<ul style="list-style-type: none"> <li>• Accounting or Mathematics with 30-39%(F) for HG/ 40-49% (E) for SG</li> </ul>	subjects / 50% or more for Mathematics Literacy, 40% and above pass in three (3) compulsory vocational subjects.
5.	Bachelor of Accounting	78283	25	<p>Grade 12 pass with a university endorsement.</p> <ul style="list-style-type: none"> <li>• English 40-49%(E)</li> <li>• Mathematics 40-49%(E) for HG/ 60-69%(C) for SG</li> </ul>	A National Certificate (Vocational) Level 4 issued by the Council for General and Further Education and Training with 60% pass in three (3) fundamental subjects, including LOTL, 70% pass in three (3) compulsory vocational subjects
6.	Bachelor of Accounting Science	114813	27	<p>Grade 12 pass with a university endorsement.</p> <ul style="list-style-type: none"> <li>• English 50-59%(D)</li> <li>• Mathematics 50-59%(D)for HG/ 60-69%(C) for SG</li> </ul>	A National Certificate (Vocational) Level 4 issued by the Council for General and Further Education and Training with 60% pass in three (3) fundamental subjects, including LOTL, 70% pass in three (3) compulsory vocational subjects
7.	Bachelor of Commerce	80806	25	<p>Grade 12 pass with a university endorsement.</p> <ul style="list-style-type: none"> <li>• English 40-49%(E)</li> <li>• Mathematics 40-49%(E) for HG/50-59%(D) for SG</li> </ul>	A National Certificate (Vocational) Level 4 issued by the Council for General and Further Education and Training with a 60% pass in three (3) fundamental subjects, including LOTL, and a 70% pass in three (3) compulsory vocational subjects.
8.	Bachelor of Commerce in Business Management	112328	25	<p>Grade 12 pass with a university endorsement.</p> <ul style="list-style-type: none"> <li>• English 40-49%(E) for HG/50-59%(D) for SG</li> <li>• Mathematics 40-49%(E) for HG/50-59%(D) for SG</li> </ul>	A National Certificate (Vocational) Level 4 issued by the Council for General and Further Education and Training, with 60% pass in three (3) fundamental subjects

#	Qualifications	SAQA ID	APS	Senior Certificate	NC(V)
					including LOTL, 70% pass in three (3) compulsory vocational subjects.
9.	Bachelor of Commerce in Economics	112323	25	Grade 12 pass with a university endorsement. <ul style="list-style-type: none"> <li>• English 40-49%(E) for HG/50-59%(D) for SG</li> <li>• Mathematics 40-49%(E) for HG/50-59%(D) for SG</li> </ul>	A National Certificate (Vocational) Level 4 issued by the Council for General and Further Education and Training with 60% pass in three (3) fundamental subjects including LOTL, 70% pass in three (3) compulsory vocational subjects.

### **International students**

Applications from students with international school leaving results are considered in terms of:

- HESA/Institutional guideline document, "Exemption Requirements: Foreign School Qualifications" Institutional equivalence reference document
- (Where required) submission of international qualification to SAQA for benchmarking in terms of HEQC.

### **Mature Age of students**

Admission in terms of the Mature Age Endorsement will be in terms of Rule G1.13 in the general prospectus.

## 13. GENERAL ADMISSION RULES

- No students shall be re-admitted to any programme in the faculty if they have not been registered in that programme for five years before the current year of registration.
- No students shall be re-admitted to any Degree programme if they have not been registered in the last 2 years preceding the year of registration.
- Students who were previously registered within the last 3 to 5 years of the current year of registration will have to write an examination of the pre-requisite subject. This examination will be written at the same time as the Special Examinations.
- The Head of Department may allow the student to write the entrance examination if the student has been working in commerce and/or accounting-related employment. This applies to students registered more than 5 years before the current year.